

Minutes of a meeting of Clawson, Hose & Harby Parish Council held at Long Clawson Village Hall on Monday 9th June 2025 at 7.00 p.m.

Present: Councillors Nicola Draper (Chair), Mike Foulds, Nigel Hodges (Vice Chair), Jonathan Neale, Matthew Simpson & Jo Towle.

In attendance: 0 members of the public and the Parish Clerk.

Apologies: Cllr Jacob Wilkinson, County Councillor Bryan Lovegrove

25/040 **QUESTIONS AND COMMENTS FROM THE FLOOR (LIMITED TO 15 MINUTES).**
None.

25/041 **TO RECEIVE APOLOGIES FOR ABSENCE.**
Resolved: To approve and accept apologies from Cllr Wilkinson.
Resolved: To note the apologies from County Cllr Lovegrove.

25/042 **DISCLOSURES OF INTERESTS, DISCLOSABLE PECUNIARY INTERESTS, PERSONAL INTERESTS OR PERSONAL INTERESTS THAT MAY LEAD TO BIAS, BY PARISH COUNCILLORS TO ITEMS ON THE AGENDA.**
None.

25/043 **BOROUGH & COUNTY COUNCIL REPORTS.**
County Cllr Lovegrove sent the following report:
New Cabinet appointed at LCC – Details of the new leadership team and chairman at Leicestershire County Council can be found at [New cabinet appointed | Leicestershire County Council](#).

Melton Ring road enters final stage - Upcoming road closures can be found at [Construction updates and road works | Leicestershire County Council](#).

Have your say on rights of way – Information and the survey can be found on our website at [Draft Rights of Way Improvement Plan – Have your say! – Clawson, Hose & Harby Parish Council](#). The consultation is open until 14 August 2025.

Cllr Lovegrove confirmed his representation at County Council level as follows: Full Council, Sub Committees of Council, Adults and Communities overview & Scrutiny, Employment, Development, Control & Regulatory, Highways & Transport overview & Scrutiny.

25/044 **TO APPROVE AND SIGN THE MINUTES OF PREVIOUS PARISH COUNCIL MEETING.**

Resolved: The minutes of the previous meeting were approved and signed.

25/045 **TO RECEIVE THE CLERK'S REPORT INCLUDING UPDATES FROM THE PREVIOUS MINUTES.**

The Clerk reported on matters not included on the agenda:

- Allotment inspections are scheduled to take place later this month.
- We remain hopeful that the dispute with Waterplus in relation to charges at the Hose allotments and the dispute with npower regarding energy charges made from 1st February are nearing resolution. I aim to give a positive report at the next meeting. Many thanks to Cllr Hodges for his work on these matters.
- The Clerk reminded members that mowing of Melton Borough Council-owned areas has now ceased with responsibility for the grounds maintenance of these areas transferred back to MBC. Any issues relating to these areas should be reported directly to the Borough Council.
- Contractors have been approached regarding non-legislative works at the play areas, and quotations are awaited for consideration at the July meeting.

25/046 **TO RECEIVE THE PLAY AREA SAFETY CHECK REPORTS.**

Play area safety checks were received and noted.

25/047 **TO RECEIVE REPORTS FROM COUNCILLORS (FOR INFORMATION ONLY).**

a) **To receive a report on the Vale Parishes Group (Cllr Wilkinson).**

None.

b) **Other Councillors reports.**

None.

25/048 **TO MAKE OBSERVATIONS AND AGREE ANY ACTION ON THE FOLLOWING PLANNING APPLICATIONS:**

a) **To consider any planning applications received after this agenda was published.**

None.

b) **Update APP/Y2430/C/24/3343530 Residential dwelling at Shortcroft Field, Long Clawson, Melton Mowbray, Leicestershire LE14 4NG.**

The Clerk confirmed that that Decision Date is not yet decided.

25/049 **BUSINESS.**

a) **To consider the replacement and relocation of the Leys noticeboard and the removal of the decommissioned noticeboard at the primary school in Harby.**

Resolved: That the Clerk will obtain prices for double and triple noticeboards.

Resolved: That the Clerk will organise the removal of the decommissioned noticeboard at the primary school in Harby.

b) **To receive the Independent Play Area Inspection reports and agree action plan.**

Resolved: That the Clerk will obtain quotations and report to the July meeting.

c) **To receive an update on the process for the disposal of parish land. (Deferred May 2025.)**

Resolved: Deferred.

d) **To adopt the Health & Safety Handbook.**

Resolved: To adopt the Health & Safety Handbook.

e) **To adopt the Health & Safety Policy.**

Resolved: To adopt the Health & Safety policy.

f) **To adopt the Council meetings Risk Assessment.**

Resolved: To adopt the Council meetings Risk Assessment.

g) **To adopt the Driving Risk Assessment.**

Resolved: To adopt the Driving Risk Assessment.

h) **To adopt the Lone Working Risk Assessment.**

Resolved: To adopt the Lone Working Risk Assessment.

i) **To adopt the Hand Tools Risk Assessment.**

Resolved: To adopt the Hand Tools Risk Assessment.

Members thanked Cllr Foulds for his time and effort in preparing the documents.

25/050 **FINANCE.**

a) **To approve and sign the monthly bank reconciliation.**

To approve and sign the monthly bank reconciliation – attached.

b) **To approve and sign the schedule of payments.**

Resolved: To approve and sign the schedule of payments – attached.

c) **To receive the detailed budget summary of receipts & payments to date.**

The detailed budget summary of Receipts & Payments was noted.

d) **To receive the forecast to year end.**

The forecast to year end was noted.

25/051 **CORRESPONDENCE.**

a) **Correspondence received after this agenda was published.**

- i) **Email from a resident requesting support for the installation of a replacement flagpole on Coal Lane, Hose.**

The Clerks response was noted.

- ii) **Email from Melton Borough Council requesting nominations for one representative who is able to actively contribute and share the views of the council in relation to the Local Government Reorganisation and Devolution.**

Cllr Simpson was nominated to attend on behalf of the Parish Council.

- iii) **Email from a resident requesting permission to plant a memorial tree in Hose.**

The Clerk will contact the resident to confirm that it was agreed that a tree may be permitted, with the location and type to be approved by the Parish Council. As the Parish Council only has responsibility for the orchard, any tree would need to be a fruit tree.

- iv) **Email from a resident regarding Severn Trent easement over VG63.**

Noted.

- v) **Email from a resident regarding disability access over VG63.**

Noted.

- vi) **Email from Pip Allnatt, Melton Borough Council requesting financial support in meeting the cost of council tax relief on properties affected by flooding.**

Members agreed not to support this request.

- b) **Email from a resident requesting age demographic & internet access statistics, suggestions for increasing awareness of the Harby Village website [Home | Harby Village Leics](#), and information on grants to support its running costs.**

The Clerk will contact the resident to suggest raising awareness through local platforms such as Facebook and the Harby Journal. It will also be recommended that they explore potential community grants available from both Melton Borough Council and Leicestershire County Council.

25/052 The next Parish Council meeting will take place on Monday 14th July 2025 at 7.00 p.m. at Hose Village Hall.

There being no further business the meeting closed at 8.20 p.m.

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Chair – Clawson, Hose & Harby Parish Council Date

Clawson, Hose & Harby Parish Council

Prepared by: S Massey Date: 03/06/2025
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/05/2025		
	Cash in Hand 01/04/2025		63,337.23
	ADD Receipts 01/04/2025 - 31/05/2025		62,143.92
	SUBTRACT Payments 01/04/2025 - 31/05/2025		125,481.15
			11,432.95
	Cash in Hand 31/05/2025 (per Cash Book)		114,048.20
B	Cash in hand per Bank Statements		
	Unity Trust Bank 101 31/05/2025	82,388.82	
	Unity Trust Bank 091 31/05/2025	36,311.58	
			118,700.40
	Less unrepresented payments		4,652.20
			114,048.20
	Plus unrepresented receipts		
	Adjusted Bank Balance		114,048.20
	A = B Checks out OK		

Clawson, Hose & Harby Parish Council
PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
Staff costs	10/06/2025 - 15/06/2025				Confidential			2,593.57		2,593.57
28 Cemetery	10/06/2025		Unity Trust Bank 091		Water charges	Waterplus	Z	7.99		7.99
29 General admin	10/06/2025		Unity Trust Bank 091		Room hire	Valley Christian Centre, Hai	Z	25.00		25.00
30 General admin	10/06/2025		Unity Trust Bank 091		Clerk expenses	Stephanie Massey	Z	45.50		45.50
31 General admin	10/06/2025		Unity Trust Bank 091		General administration	Viking Office UK Limited	S	233.99	46.80	280.79
32 Grounds maint.	10/06/2025		Unity Trust Bank 091		Grounds maintenance	J Wells Contracting	Z	1,312.80		1,312.80
33 Office & IT	10/06/2025		Unity Trust Bank 091		Cloudy IT fees	Cloudy IT	S	99.19	19.84	119.03
34 Maint. of assets	10/06/2025		Unity Trust Bank 091		Fence repairs - Pingle Dyke, Lo	Lloyd Greasley	S	366.67	73.33	440.00
35 Banking	30/06/2025		Unity Trust Bank 091		Bank charges	Unity 091	Z	6.00		6.00
36 Office & IT	15/06/2025		Unity Trust Bank 091		Phoneline+	Spectrum Telecommunicati	S	15.36	3.07	18.43
37 Maint. of assets	04/06/2025		Unity Trust Bank 091		Leys carpark, Harby - signage	Value Products Ltd	S	65.84	13.17	79.01
Total								4,771.91	156.21	4,928.12