

Clawson, Hose & Harby Parish Council

Risk Assessment for

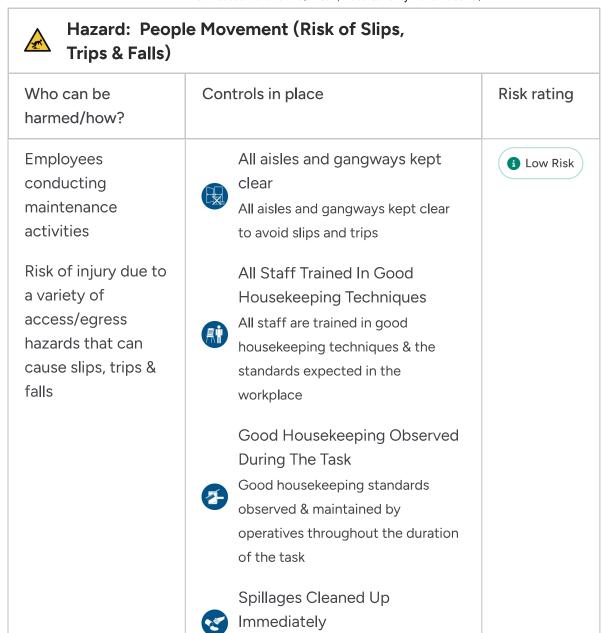
Use Of Hand Tools

This Risk Assessment covers the use of hand tools for simple maintenance activities

Reference number	
Assessor	Anne Mfoulds
Date completed	27/05/25
Review Schedule	Annually
Review date	27/05/26
Approved date	27/05/25
Approved by	Anne Mfoulds
Affected site(s)	Clawson, Hose & Harby Parish Council

Hazards and controls

A Hazard: Particles from tools			
Activity may cause residue/debris that could make contact or be inhaled, causing further health issues.			
Who can be harmed/how?	Controls in place	Risk rating	
Employees conducting maintenance activities	Eye Protection Worn Eye protection supplied to BS EN 166 & relevant to the work activity hazard	1 Low Risk	
Cuts	Eye/Face Guard Worn Eye/face guard worn to protect both eyes and face against the risk of debris and/or splashes		

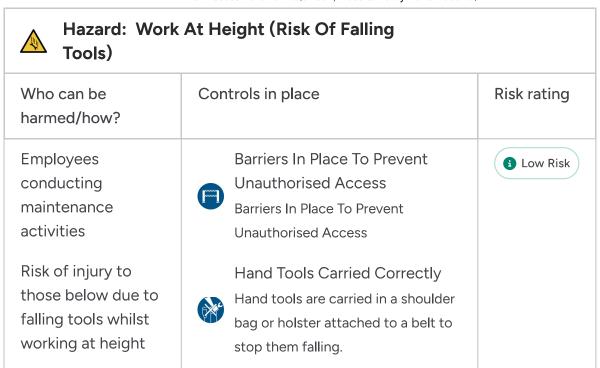


Spillages Cleaned Up Immediately

A Hazard: Poor Housekeeping		
Who can be harmed/how?	Controls in place	Risk rating
Employees conducting maintenance activities Risk of injury during access & egress due to poor housekeeping.	All Staff Trained In Good Housekeeping Techniques All staff are trained in good housekeeping techniques & the standards expected in the workplace Good Housekeeping Observed During The Task Good housekeeping standards observed & maintained by operatives throughout the duration of the task Regular Housekeeping Inspections Are Carried Out Regular housekeeping inspections are carried out in the workplace.	3 Low Risk

Hazard: Poor Hygiene (Infection)		
Who can be harmed/how?	Controls in place	Risk rating
Employees conducting maintenance activities	Barrier Cream/Hygiene Station Provided Suitable barrier cream & hygiene station is provided	1 Low Risk
infectious agents/pathogens from poor hygiene	Gloves Worn - EN 455 Single- Use Medical Gloves Gloves Worn - EN 455 Single-Use Medical Gloves Good Hand Washing/Hygiene Procedures Observed	
practice	Good hand washing procedures observed to reduce the risk of skin disorders and promote good hygiene	
	Hygiene Procedures in Place & Followed Hygiene procedures in place & followed	
	Skin Checks In Place Operatives self-check skin for signs of dermatitis and report accordingly	
	Suitable Sanitising Wipes Used Only suitable sanitisers used that fully remove bacteria & compliant with BS EN 1276 or BS EN 13697	

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A Hazard: Sharp objects				
Inappropriate use and storage of sharp tools				
Who can be harmed/how?	Controls in place	Risk rating		
Employees conducting maintenance activities Serious cuts	First Aid Needs Assessment Carried Out Appropriate first aid facilities & personnel provided as a result of a First Aid Needs Assessment. Gloves Worn - EN 388 Mechanical Risks (Cut Resist) Gloves Worn - EN 388 Mechanical Risks (Cut Resistant) Only Competent Persons Can Operate The Equipment Only personnel with sufficient information, instruction and training can operate the equipment. Sharps Handled With Care (Tools) Open-bladed knives & other sharp tools are to be carried and used so as not to cause injury.	3 Low Risk		



A Hazard: Work Equipment - Hand Tools		
Who can be harmed/how?	Controls in place	Risk rating
Employees conducting maintenance activities Risk of injury due to misuse of or poorly maintained hand tools	Only Competent Persons Can Operate The Equipment Only personnel with sufficient information, instruction and training can operate the equipment. Prestart Checks Undertaken Prestart Checks Undertaken Routine Maintenance Undertaken Routine maintenance is undertaken in accordance with the manufacturer's requirements Tools Kept In Good Condition Tools are cleaned down and service prior to putting away	1 Low Risk

Risk rating explanation

- Risk is categorised as LOW: Look to reduce risk if practicable
- Risk has been categorised as MEDIUM: Begin to plan your action to reduce the risk immediately
- Risk has been categorised as HIGH: Immediate action required to reduce the risk

Assessor's signature: Anne Mfoulds Approved by signature: Anne Mfoulds