

Minutes of a meeting of Clawson, Hose & Harby Parish Council held at Hose Village Hall on Monday 17th March 2025 at 7.00 p.m.

Present: Councillors Nicola Draper (Chair), Mike Foulds (Vice Chair), Nigel Hodges, Jonathan Neale, Matthew Simpson & Jo Towle.

In attendance: County Councillor Bryan Lovegrove, 3 members of the public and the Parish Clerk.

Apologies: Cllrs Mike Dunn & Jacob Wilkinson

24/148 **QUESTIONS AND COMMENTS FROM THE FLOOR (LIMITED TO 15 MINUTES).**
None.

24/149 **TO RECEIVE APOLOGIES FOR ABSENCE.**

Resolved: To approve and accept apologies of Cllrs Dunn & Wilkinson.

24/150 **DISCLOSURES OF INTERESTS, DISCLOSABLE PECUNIARY INTERESTS, PERSONAL INTERESTS OR PERSONAL INTERESTS THAT MAY LEAD TO BIAS, BY PARISH COUNCILLORS TO ITEMS ON THE AGENDA.**

24/156e Cllr Jonathan Neale declared a DPI, he is a friend of the developer.

24/157a Cllr Matthew Simpson declared at DPI, he is a Governor of Hose Primary.

24/151 **BOROUGH & COUNTY COUNCIL REPORTS.**

Cllr Lovegrove gave a brief overview of the implications of the proposed unitary changes and updates to boundaries which could have an effect on the parish.

Cllr Lovegrove reported that the flooding of 6th January 2025 has been recorded as the worst event in recent history for Leicestershire with over 1000 properties believed to have been internally impacted. As a result, LCC is to receive additional funding to conduct cleansing of highway assets across the county including some highway culverts which will include the culvert in Long Clawson. LCC is working towards a commencement date of week beginning 9th June. It was noted that this work can take up to a week to be completed.

Finally, Cllr Lovegrove gave details of drop-in events for residents impacted by flooding and it was noted that there are 2 events to be held at Melton Borough Council offices on Thursday 3rd April, beginning at 2 p.m. and 6 p.m. Full details can be found via this link on our website: [Drop in events for residents impacted by flooding. – Clawson, Hose & Harby Parish Council](#)

24/152 **TO APPROVE AND SIGN THE MINUTES OF PREVIOUS PARISH COUNCIL MEETING.**

Resolved: The minutes of the previous meeting were approved and signed.

24/153 **TO RECEIVE THE CLERK'S REPORT INCLUDING MATTERS ARISING FROM THE PREVIOUS MINUTES.**

The Clerk reported on matters not included on the agenda:

The MVAS funded by Cllr Lovegrove's Members' Grant has been installed on Harby Lane, Hose; A long overdue cut back of parish hedging took place prior to bird nesting season; Our contractor is in direct contact with Dove Cottage Tea Room regarding the removal of the toddler multi-play unit for installation on the Green at Hose. It is hoped that this unit will be in place by the beginning of April once the groundworks are complete. The Clerk also reported that a £1000 grant has been received with thanks from the Hose Green Trustees as a contribution towards the unit and the relocation costs.

24/154 **TO RECEIVE THE PLAY AREA SAFETY CHECK REPORTS.**

Play area safety checks were received and noted.

24/155 **TO RECEIVE REPORTS FROM COUNCILLORS (FOR INFORMATION ONLY).**

a) **To receive a report on the Vale Parishes Group (Cllr Wilkinson).**

None.

b) **Other Councillors reports.**

None.

24/156 **TO MAKE OBSERVATIONS AND AGREE ANY ACTION ON THE FOLLOWING PLANNING APPLICATIONS:**

a) To consider any planning applications received after this agenda was published.

i) **25/00068/REM Land south of Grange Farm, Harby Lane, Hose.
*Reserved matters, including appearance, landscaping, layout and scale
for the development of 31 dwellings pursuant to 20/00397/OUT.***

Resolved: Not to comment.

b) **Update APP/Y2430/C/24/3343530 Residential dwelling at Shortcroft Field,
Long Clawson, Melton Mowbray, Leicestershire LE14 4NG.**

The Clerk confirmed that that Decision Date is not yet decided.

c) **24/01127/FUL The Bungalow, 19 Green Lane, Harby.
*Construction of 1no. new build dwelling.***

Resolved: Not to comment.

d) **25/00171/FULHH 11 Mill Lane, Long Clawson
*Single storey extension top rear of property.***

Resolved: Not to comment.

- e) **Pre-application; Field 9677 off Stathern Lane, Harby.**
Residential development proposal – response to Parish Council comments.
Resolved: To respond that the Parish Council comments were factual rather than personal or opinion based and that ultimately Melton Borough Council, as the planning authority, will make the final decision.

24/157 **BUSINESS.**

- a) **To review the request from Hose Primary School to use the land between the allotments and the factory as a location for their forest school, *approved in principle under minute reference 24/065c*, following receipt of their full plan and risk assessments.**

The Clerk confirmed that the Parish Council insurance company has no objection to this proposal.

Resolved: To formally approve this proposal. The Clerk will confirm by email.

- b) **To review the response from Wellers Law Group regarding the disposal of public open space in relation to the Leys playing field.**

Resolved: That Cllr Neale will draft a process for consideration at the April meeting.

- c) **To consider a request from Harby Community Market to allow car boot pitches to be located on the grass verge between the car park and the Leys playing field at their next market on 7th June 2025.**

Resolved: To approve this request. The Clerk will confirm by email.

- d) **To agree who will carry out the Clerk's review and where and when this will take place.**

Resolved: That Cllrs Hodges, Simpson & Towle will conduct the Clerk's review on Teams at a mutually convenient time before the April full council meeting on 14/04/2025.

24/158 **FINANCE.**

- a) **To approve and sign the monthly bank reconciliation.**

To approve and sign the monthly bank reconciliation – attached.

- b) **To approve and sign the schedule of payments.**

Resolved: To approve and sign the schedule of payments – attached.

- c) **To receive the summary of receipts & payments.**

The summary of Receipts & Payments was noted.

- d) **To receive the forecast to year end.**

The forecast to year end was noted.

24/159 **CORRESPONDENCE.**

- a) **Correspondence received after this agenda was published.**

- i) **Email invitation from Melton Borough Council to a briefing on local government reorganisation proposals currently being considered.**

This information was noted.

- ii) **Email from a resident regarding the increase in the Parish Council element of the 2025-26 council tax demand from £73.48 to £92.14 requesting information specific to Harby.**

Resolved: To respond as follows:

Your £92.14 charge is approximately 4% of the overall Council Tax charge and equates to a 25p per day. Within this budget the Parish Council is responsible for the Street Lighting, Grounds Maintenance (Grass and Hedges), Tree Surgery, Play Area and Allotments in Harby. In the last year, we have completed an extensive upgrade of street lighting across the three villages (c.£12,000) and are in the process of completing a comprehensive tree surgery project.// The reason for a larger than normal increase this year is that, historically, the Parish Council precept has been insufficient to cover day-to-day running costs, so over the last two years has been increased to be sustainable in the longer term. We expect next year's increase to be significantly lower.// The charges for other Parish Councils can be found at <https://www.melton.gov.uk/council-tax/your-council-tax/council-tax-charges/>. You will see from these that our charges are broadly comparable with other Parishes in the County.// The Parish Council invites members of the public to attend its monthly meetings. We would be pleased to hear your ideas at one of our upcoming meetings. Details are available on our website and village notice boards. Additionally, you can contact any of your Parish Councillors at any time for an informal chat.

- iii) **Complaints sent via a Cllr regarding issues at the Harby allotments (1) garden waste dumping in the allotments, (2) Cutting of the allotment hedge adjacent to Pinfold Lane & (3) Grass cutting of allotment pathways.**

It was noted that the Clerk, in the absence of resident contact details, asked the Cllr to respond as follows: (1) unfortunately the Parish Council is unable to identify the fly-tippers at this time however a report has been made to Melton Borough Council (MBC) and if anyone has any information to please contact either the Clerk or MBC directly. (2) The external allotment hedges are included on the grounds maintenance schedule to be cut annually. (3) Only the main pathway through the allotments is cut on our grounds maintenance schedule unless the allotments are vacant.

- b) **Email from Leicestershire County Council detailing their Rights of Way Improvement Plan and request for volunteers.**

Noted. The Clerk has added this information to the website at [Public Rights of Way – Research Volunteers wanted – Clawson, Hose & Harby Parish Council](#).

- c) **Email sent on behalf of Edd de Coverly, Chief Executive, Melton Borough Council regarding Devolution and Local Government Reorganisation.**

Noted. The information can be found at [Our approach to local government reorganisation – Melton Borough Council](#).

d) **Email from a resident regarding criminal damage on Coal Lane, Hose.**
A resident reported that the flagpole on the corner of Coal Lane/Hose Lane, Hose, was vandalised on 19/02/2025. The police have been informed and a request to replace the flag submitted. The response of the Clerk was noted which included advice that consent should be sought from the owners of the street signs prior to fitting a replacement flag.

e) **Email from a resident regarding feral cats on land between Harefield Close, Harby and the allotments.**
A resident emailed requesting help with a feral cat issue concerned that the issue would increase if not addressed. The resident reported that they have already contacted the RSPCA and Cats Protection. The Clerk confirmed that the Parish Council has no powers to deal with feral cats however it was noted that Cats Protection has produced a useful guide which can be accessed by right-clicking this link: [feral-guide-cats-protection.pdf](#). If the situation worsens and the feral cat issue becomes a serious concern, involving local authorities or animal control might be necessary.

f) **Email from a resident requesting an additional dog waste bin on Holly Tree Close, Long Clawson.**

A resident emailed to request an additional dog waste bin to be installed on the corner of Holly Tree Close, Long Clawson.

Resolved: That the Clerk will contact Melton Borough Council to ask if there is capacity to add an extra dog waste bin in this location.

24/160 The next Parish Council meeting will take place on Monday 14th April 2025 at 7.00 p.m. at Long Clawson Village Hall.

There being no further business the meeting closed at 8.15 p.m.

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Chair – Clawson, Hose & Harby Parish Council Date

Clawson, Hose & Harby Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

| | | | |
|----------|---|-----------|------------------|
| A | Bank Reconciliation at 28/02/2025 | | |
| | Cash in Hand 01/04/2024 | | 57,174.15 |
| | ADD Receipts 01/04/2024 - 28/02/2025 | | 149,057.64 |
| | SUBTRACT Payments 01/04/2024 - 28/02/2025 | | 206,231.79 |
| | | | 131,024.25 |
| | Cash in Hand 28/02/2025 (per Cash Book) | | 75,207.54 |
| B | Cash in hand per Bank Statements | | |
| | Petty Cash 28/02/2025 | 0.00 | |
| | TSB Instant 28/02/2025 | 0.00 | |
| | Unity Trust Bank 101 28/02/2025 | 32,186.18 | |
| | TSB Extra 28/02/2025 | 0.00 | |
| | Unity Trust Bank 091 28/02/2025 | 43,021.36 | |
| | | | 75,207.54 |
| | Less unrepresented payments | | |
| | | | 75,207.54 |
| | Plus unrepresented receipts | | |
| | Adjusted Bank Balance | | 75,207.54 |
| | A = B Checks out OK | | |

Clawson, Hose & Harby Parish Council
PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

| Voucher Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|-------------------------------|-------------------------|--------|----------------------|-----------|-----------------------------|------------------------------|----------|-----------|----------|-----------|
| Staff costs | 18/03/2025 - 18/03/2025 | | | | Confidential | | | 2,524.35 | | 2,524.35 |
| 166 General admin | 17/03/2025 | | Unity Trust Bank 091 | | Room hire | Valley Christian Centre, Hax | Z | 29.80 | | 29.80 |
| 167 General admin | 17/03/2025 | | Unity Trust Bank 091 | | Data protection fee renewal | Information Commissioners' | Z | 52.00 | | 52.00 |
| 164 Cemetery | 18/03/2025 | | Unity Trust Bank 091 | | Water charges | Waterplus | Z | 8.02 | | 8.02 |
| 165 General admin | 18/03/2025 | | Unity Trust Bank 091 | | Clerk expenses | Stephanie Massey | Z | 61.75 | | 61.75 |
| 168 General admin | 18/03/2025 | | Unity Trust Bank 091 | | General administration | Viking Office UK Limited | X | 69.76 | 6.80 | 76.56 |
| 172 Grounds maint. | 18/03/2025 | | Unity Trust Bank 091 | | Grounds maintenance | J Wells Contracting | Z | 1,612.80 | | 1,612.80 |
| 171 Streetlight energy | 18/03/2025 | | Unity Trust Bank 091 | | Streetlight electricity | Leicestershire County Coun | S | 824.78 | 164.96 | 989.74 |
| 174 Office & IT | 18/03/2025 | | Unity Trust Bank 091 | | Cloudy IT fees | Cloudy IT | S | 98.40 | 19.68 | 118.08 |
| 170 Streetlight maint. | 18/03/2025 | | Unity Trust Bank 091 | | Streetlight maintenance | Leicestershire County Coun | S | 739.99 | 147.99 | 887.98 |
| 173 General | 18/03/2025 | | Unity Trust Bank 091 | | 5x picnic bench | C Towle | Z | 300.00 | | 300.00 |
| 169 Play area equipment - new | 18/03/2025 | | Unity Trust Bank 091 | | Toddler multi-play unit | Dove Cottage Day Hospice | Z | 400.00 | | 400.00 |
| 177 General admin | 18/03/2025 | | Unity Trust Bank 091 | | Phoneline+ | Spectrum Telecommunicati | S | 20.34 | 4.07 | 24.41 |
| 176 General | 18/03/2025 | | Unity Trust Bank 091 | | MWS | Westotec Limited | S | 3,909.00 | 781.80 | 4,690.80 |
| 175 Banking | 31/03/2025 | | Unity Trust Bank 091 | | Bank charges | Unity 091 | Z | 6.00 | | 6.00 |
| Total | | | | | | | | 10,656.99 | 1,125.30 | 11,782.29 |