



Minutes of the Meeting of the
Clawson Hose and Harby Parish Council
Wednesday 10th May 2023
7.00 pm at Harby Valley Christian Centre

Present: Cllrs Helen Cheetham, Nicola Draper, Mike Foulds, Jonathan Neale,
Jo Towle, Nigel Hodges

County Councillor Bryan Lovegrove

Clerk: Terry Brown

Members of the Public: 5

23/001 To elect the Chair of the Parish Council
Nicola Draper was proposed and seconded to be the Chair of the Parish Council

23/002 To receive the Chair's acceptance of office
Cllr Draper accepted the nomination and signed the acceptance of office

23/003 To elect the Vice-Chair of the Parish Council
Mike Foulds was proposed and seconded to be the Vice Chair of the Parish Council

23/004 To receive the Vice-Chair's acceptance of office
Cllr Foulds accepted the nomination and signed the acceptance of office

23/005 To receive remaining acceptances of office
Cllrs Neale, Towle and Hodges signed the acceptance of office

23/006 To note the CHH code of Conduct
All Councillors noted the current CHH Code of Conduct

The Clerk reminded the Council that CHH Code of Conduct was subject to review this year.

23/007 To receive members' declarations of interest
None

23/008 To receive apologies for absence
Borough Councillor Chris Evans

23/009 To consider any requests for dispensations
None

23/010 To consider applications for the Vacancy of Parish Councillor
Four candidates offered themselves for the two vacancies and gave brief introductions of themselves.

The candidates then withdrew and after discussion candidates were ranked in preference.

The Clerk totalled preferences and informed the Chair of the result.

The Chair thanked all candidates for their interest and then invited Mike Dunn and Jacob Wilkinson to join the Council.

Cllrs Dunn and Wilkinson signed for acceptance of office.

All Councillors completed their Register of Interests

23/011 Public Time

Andrea Leonard asked the Parish Council for support of an exercise class on The Leys.

"The reasons for running the classes are to bring exercise into the villages. Harby is a great place to live, but it is a 12 mile round trip to go to a class at a leisure centre. By providing exercise classes in the villages, hopefully people will be inclined attend as it is on their doorstep and without travel time it helps for people to fit activity in to a busy schedule. At the moment I run a 40 min work out at 6.30 am on a Friday morning which focuses on strength, cardiovascular fitness as well as balance and core strength. I am running it early to enable people who work to exercise before work or other commitments and so far, the classes have been popular. I am also looking to run a beginner class on a Monday evening, followed by another more advanced class."

23/012 Borough and County Councillor time

County Councillor Bryan Lovegrove introduced himself and gave a detailed explanation of his work as a County Councillor in promoting the interests of the CHH Parish Council.

He gave a review of the Parish problems he is currently addressing and in particular Highways problems.

Once again he reminded the Parish Council of significant financial problems faced by Leicestershire County Council in the immediate and longer run.

23/013 To approve the draft minutes of the meeting of the 17th April 2023

The draft Minutes were accepted as a true record and signed by the Chair of the meeting.

23/014 To receive the Clerk's report.

/1 to report on grass cutting.

The Clerk reported on issues that had arisen with recent visits from the contractor and the Council agreed to make this an agenda item for the next meeting.

The Clerk is to send round copies of the current contract. action Clerk

Cllr Towle asked for advice on the relative responsibilities of Councils at the three tiers – County, Borough and Parish. action Clerk

/2 to report on current Play Park inspections

/3 to report on current Allotment vacancies

/4 to report on Notice Boards

Discussion on items /2,/3/ and /4 was referred to the next meeting in June

23/015 Matters arising from previous meetings

None

23/016 To receive Parish Councillors reports

None

23/017 To receive and consider reports from representatives on outside bodies & meetings

/1 PC Village Hall Representatives

/2 Tree Wardens

None

23/018 Planning

/1 23/00390/FULHH-1 Chapel Lane Hose

Demolish the existing garage and rebuild new two-storey double garage

No objection

**/2 23/00340/FULHH - The Cross House 37 Watsons Lane Harby
Convert an existing single storey brick outhouse (currently being used as sheds) into an office / gym and a habitable annexe for the future.**

No objection

**/3 23/00326/FULHH-Highfield Farm Hose Lane Long Clawson
Single storey side extension, two-storey front extension, new roof over existing single storey side extension**

No objection

23/019

Correspondence received

Emails:

20/4/2023	Site Visit Schedule - Shed GM Ltd
20/4/2023	Andrew Short re Community Orchard Stathern Lane Harby
30/4/2023	Andrea Leonard re exercise classes on the Leys

Noted

23/020

Matters for Discussion

/1 to receive the Internal Auditor's report - 2022/23

The Parish Council noted the Clerk's comments on the Report and the need to work through the items of concern such that the AGAR in April 2024 raises no concerns at all but that such a change was entirely feasible if approached in a systematic fashion.

**/2 to approve the Annual Governance Statement - 2022/23
(Annual Return Section 1)**

This was approved and signed by the Chair and Clerk

**/3 to approve the Accounting Statements - 2021/23
(Annual Return Section 2)**

This was approved and signed by the Chair and Clerk

/4 to note the 2023 schedule for the review of Parish Council policies.

The policies to be reviewed were noted: See attached

Councillors also noted the Clerk's comments on the Transparency agenda.

/5 to consider possible Committees

Councillors agreed that this be best left to a later date as all Councillors became more aware of the work and responsibilities of the Council.

Councillors noted the Clerk's advice that the Council appoint representatives to organisations at the next meeting.

/6 to discuss training requirements

The Clerk issued "The Good Councillors guide" and advised that they get used to a few meetings before taking up training opportunities with LRALC.

In addition:

/7 The meeting approved the request from Andrea Leonard for the use of Leys playing field for outdoor exercise classes.

23/021

Finance

/1 A list of payments for May 2023 is attached to these Minutes.

/2 It was agreed that at 1/5/23 a true record of the Council's financial position:

TSB Current account	£7042.34
TSB Deposit account	£87365.28

/3 Reserves at 31/3/23

CCwK	£387.36
Defibrillators	£8505.97
Big Lottery	£284.00

/4 Parish Council operating funds £85230.29

23/022 To receive items for the next agenda

- /1 to discuss grass cutting arrangements in the Parish
- /2 to discuss banking arrangements
- /3 to discuss Parish Council policies – Complaints, Publication Scheme, Data Protection

23/023 Date of next meeting: Monday 19th June 2023

The meeting closed at 21.10 pm

Signed: _____

Chair - Clawson, Hose and Harby Parish Council

to note the 2023 schedule for the review of Parish Council policies.

Financial Regulations
Schedule of Meeting dates
Standing Orders
Code of Conduct
Publication Scheme
Budget
Risk Assessment
Data Protection
Record of Exclusive Rights of Burial
Register of Graves
Reserves
Complaints
Grievance and Disciplinary Policy
Health and Safety
Contracts of Employment
Records of Play equipment inspection
Asset register

2023 Meeting dates:

The third Monday of the month at 7.00pm: therefore

June 19 th	Hose
July 17 th	Long Clawson
August 21 st	Harby
September 18 th	Hose
October 16 th	Long Clawson
November 20 th	Harby
December 18 th	Hose

May 2023 payments

HMRC re May payment	£268.40
H Woodhouse expenses to 31/3/23	£60.89
T Brown May salary	£1073.75
T Brown May Clerk expenses	£79.00
Good Councillor printing costs	£60.50