



Minutes of the Meeting of the
Clawson Hose and Harby Parish Council
Monday 20th March 2023
7.00 pm at Hose Baptist Church Hall

Present: Cllrs Helen Cheetham (Chair), Michael Dunn, Jen McCulloch, Anne Dames
& Sharon Simpkin
Clerk: Terry Brown
Members of the Public: 1

22/116 Public Time

Hamish Forbes reminded the Parish Council of the idea raised last Autumn for a voluntary group to be organised to tackle jobs in the Long Clawson cemetery this Spring and whether any progress might now be made for such.

It was generally agreed that such initiatives now attracted few participants but Councillors would promote the idea within local Social Media sites to see if a better response could be found.

22/117 To receive Apologies for absence

Parish Cllr Jon Heald, County Councillor Bryan Lovegrove
Borough Councillor Chris Evans gave his apologies in anticipation of delay at other meetings that evening.

22/118 To receive declarations of interest and consider any requests for dispensations

None.

22/119 To receive reports form Borough and County Councillors

None

22/120 To approve the draft minutes of the meeting of the 20th February 2023

The draft Minutes were accepted as a true record and signed by the Chair of the meeting.

22/121 To receive the Clerk's report

/1 Street Lights

a) Hose S/L 15 o/s 9 The Green

The meeting confirmed the purchase of a replacement 18watt LED lantern
cost £350 +VAT Action Clerk

b) S/L 39 Watson's Lane footpath Harby - replacement of the lantern

The Clerk was asked to write to the owners of the property affected
informing them of the Parish Council's view that the replacement and repair
of the current lantern in situ was essential for reasons of public safety and
then to report back to the next meeting with any response received.

Action Clerk

c) Lamp 46 Dickmans Lane Harby

The Clerk was asked to first check that this is a CHH asset. Action Clerk

d) Sandpit Lane Long Clawson

A query had been received about the presence of electricity supply. The Clerk
was asked by Cllr Dunn to confirm the status of three lights on Back Lane
between the Village Hall and Sandpit Lane and report back for action at the
next meeting. Action Clerk

22/122 To consider matters arising from previous meetings

/1 to receive an update on the to repair the fence and bin around the Pingle

The Clerk reported that the fence had been repaired and the cost to the Council
reimbursed. The Council decided to monitor the need for any extra bin to be placed in
the area.

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/2 to consider arrangements for the May 2023 Local Elections

Councillors reviewed arrangements for the completion of nomination papers by April 4th latest. It was agreed that there was an immediate need to identify potential new Councillors to stand and all local publicity facilities would be used to communicate this need. Action all

22/123 To receive Councillors reports

/1 to consider concerns re the car park barrier to the Leys car park (Cllr Dames)

Councillors reviewed the current situation and then identified specific groups to whom the Clerk should write requesting their cooperation in routinely closing the barrier. Action Clerk

/2 to discuss footpath problems at the corner of Stathern Lane and Main Street (Cllr Dames)

Cllr Dames is to forward the letter of concern from the parishioner to the Clerk who will then report it to Leics CC

In addition:

/3 Cllr Dunn complained about repeated problems in School Lane caused by parking at the School. The Clerk was asked to write to the School. Action Clerk

/4 Cllr Dunn raised concerns about traffic congestion and safety in the vicinity of the Sands. The Clerk was asked to write to see if the local PCSO would attend a future meeting to hear and discuss this issue. Action Clerk

22/124 To receive and consider reports from representatives on outside bodies & meetings

/1 PC Village Hall Representatives

Cllr Cheetham reported on a recent meeting of Hose Village Hall and the concerns raised as a consequence of a limited number of Trustees.

/2 Tree Wardens

No report but the meeting noted the visit by Lucie Hoelmer of Leics CC at the April Annual Parish Meeting to give a short 15-minute presentation about the Tree Warden initiative led by the Tree Council and championed by Leicestershire County Council.

22/125 Planning

**/1 23/00183/FULHH - Hawthorne Cottage, 5 School Lane, Harby
Proposed rear extension**

No objection

**/2 23/00175/FULHH - 11 Main Street, Harby
Dropped kerb - estimated width of 3 to 4m would be dropped**

No objection

**/3 23/00157/GDOCOU - Agricultural Building South Of Whitehouse Farm,
Colston Lane, Harby
Prior Approval (Class Q) of Proposed Change of Use of an Agricultural
Building to a Dwellinghouse**

No objection

- /4 to review the meeting 9/3/23 re Planning application 22/00852/REM Reserved Matters (appearance, layout and scale) 16/00560/OUT for the erection of 45 dwellings - 1 Waltham Lane, Long Clawson**
Cllr Cheetham reported on the outcome of the meeting which she considered to have been a positive event. It might lead to the possibility of some minor changes that the Parish Council would wish to see happen with this development.

In addition:

- /5 Notification of Forthcoming Planning Committee Meeting on 30.3.23-22/00006/VAC**
Removal of Condition 4 (provision of on-site affordable housing requirement) of planning permission 19/00859/OUT - Field OS 6260 Canal Lane Hose
Cllr Cheetham confirmed her intention to attend and speak at the meeting.

22/126 Correspondence received

Emails:

- | | |
|-----------|---|
| 3/3/2023 | MBC re Melton Community Support and information Day
Noted |
| 15/3/2023 | Hamish Forbes re spring clear up of Long Clawson cemetery
See 22/127/5 |

22/127 To consider matters for discussion and resolution

- /1 to discuss actions required from the latest Playground Inspection**
The meeting reviewed the results of the latest quarterly playground inspection (13.1.23) and the latest inspection report from the Parish Council Handyman. In particular the Clerk was asked to progress quotes for the Basket Swing item at the Leys Area Harby. Action Clerk
- It was agreed that there was a need for a more systematic schedule of planned replacements to individual items of equipment which would then inform future budgets. This should be an item for discussion at a future meeting.
The Clerk was also asked to confirm the current arrangements for quarterly and annual inspections. Action Clerk
- /2 to consider quotes received for the 2023/24 Grounds Maintenance Contract**
Councillors considered the three responses received to the 2023 -24 Ground Maintenance Contract and voted unanimously to award it to Shed Grounds Maintenance Ltd.
The Clerk is to inform appropriately all three contacts. Action Clerk
- /3 to consider changes to the Parish Council website**
The meeting noted the Clerk's comments about the changes that should be introduced immediately in the light of the impending Internal Audit and the end of year AGAR. Action Clerk
- /4 to discuss arrangements for the recruitment of a new Handyperson**
Following the resignation of the current employee the meeting reviewed the current arrangements and discussed changes that might be introduced. Some Councillors would meet via Zoom to draft a revised list of requirements to be tabled for the April meeting. Action Cllrs Cheetham, Simpkin & the Clerk

In parallel with this Councillors and the Clerk would advertise as widely as possible notice of the vacancy so that the post could be filled as quickly as possible.

Action all

- /5 to discuss a possible a Spring clear-up in the Long Clawson cemetery.**
See 22/116 Public Time

/6 to consider revisions to some 2023 meeting dates

It was agreed that the Annual Meeting of the Parish Council would be moved from 17th May to the 10th May.

In addition:

- /7** The meeting agreed for the immediate purchase of an additional waste bin for installation on Bolton Lane Hose. Cllr Cheetham is to provide the Clerk with details of the required purchase. Action Cllr Cheetham & Clerk

22/128 Finance

- /1** A list of payments for March 2023 was approved and is attached to these Minutes.

- /2** It was agreed that at 28.2.23 a true record of the Council's financial position:

TSB Current account	£17301.80
TSB Deposit account	£51326.20

CCwK	£387.36
Defibrillators	£8505.97
Big Lottery	£284.00

Parish Council operating funds £59524.42

In addition:

- /3** The Clerk tabled a provisional report on the end of year figures against budget and Councillors noted this with regard to the scope for changes to the contract for the appointment of a new Handyperson.
Also Councillors noted the Clerk's comments about the current inclusion of a large unallocated Contingency item and the consequent need to review a Parish Council Reserves strategy and Policy.

22/129 To receive items for the next meeting.

None

22/130 Date of next meeting: The Annual Parish Meeting at 6.30pm to be followed by a meeting of the Parish Council MONDAY 17TH APRIL 2023 in Long Clawson Village Hall Lounge.

The meeting closed at 21.35 pm

Signed: _____

Chair - Clawson, Hose and Harby Parish Council

Parish Council Elections 4 May 2023

Candidate & Agent Timetable

Notice of Election published	Wednesday 22 March 2023
Last day for receipt of nominations	4pm Tuesday 4 April 2023
Last day for withdrawal of candidate	4pm Tuesday 4 April 2023
Appointment of Election Agents	4pm Tuesday 4 April 2023
Publication of Notice of Election Agents	4pm Tuesday 4 April 2023
Publication of Statements of Persons Nominated	4pm Wednesday 5 April 2023
Publication of Notice of Poll	4pm Tuesday 25 April 2023
Appointment of Poll & Count Agents	Wednesday 26 April 2023
Return of Election Expenses	Friday 9 June 2023

Nomination packs will be available to collect at the Candidates and Agents briefing on 3 March 2023 held in council chamber at Melton Borough Council at 5.30pm.

We will also be sending out nomination packs to all parish clerks

TSB Bank plc	£7.80	Bank charges
NEST	£105.27	Pension contribution
HMRC	£1128.55	Tax & NI
Mr A Najdowski	£1058.91	Wages & expenses
Mrs E Crowther	£807.50	Consultant interim clerk
Claire Buckle	£550.90	Backpay
Helen Glaves	£125.40	Backpay
Valley Christian Centre Hall	£28.13	Room hire 20.2.23
ICO	£35.00	Data protection renewal
Eon	£302.56	Outstanding invoices
Eon	£842.40	inv 117112
2Commune	£846.00	annual website contract
Eon	£420.00	re 26 Church Close
Waterplus	£7.74	Water bill LC cemetery
Richard Scarborough	£500.00	Pingles fencing
LRALC	£40.00	Training
	£6806.16	